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To: All WC ARES Members

RE: ARES CONNECT Training Part 1

Connecting to your ARES CONNECT Account

ARES Connect, in simple terms, is a volunteer time & management system. It relieves your Emergency Coordinator (EC) from the usual drudgery of creating spreadsheets of members, tracking time during the month, and telling everyone about upcoming events.

Just like any other computer program ARES Connect needs data to work. All the programming in the world is useless unless there is data to process through the logic. You are the data providers for ARES Connect. The simple process of creating an account and occasionally maintaining it starts the process of making ARES Connect useful and giving WA2CCN and his AEC's a tool that relieves the drudgery of their volunteer work.

Before we go too far you need to remember that your username is your FCC assigned callsign. It should be the same that group of letters and the number that the FCC has assigned to you. Please use it when logging in to ARES Connect.

You access ARES Connect through your web browser on your computer. The URL is:

https://arrl.volunteerhub.com/lp/epa

Save the link in your favorites! It will make it easier when you want to register for an event when your EC creates them in the calendar. That "/lp/epa" is important. Be sure it is saved with the rest of the URL.

First Time logging in!

We are in the process of creating an account for each of you. You will receive an email when you have been pre-registered, with instructions on how to access your account and create a new password. This process should be completed within one week, if not less. If you wish to create an account before then, feel free to do so if you want to look around CONNECT.

The "create an account" process is simple. Use your browser to access https://arrl.volunteerhub.com/lp/epa and you can get started.

At the top of the page – Click on "Create An Account"

On the next page fill in your Username (remember its your call!), a password of your choice (make it a good one), type it again to make sure, write it down to you remember it, and then click on the NEXT button.

If all is well you will get the screen to start your profile. But….

If you get a red box around your username saying "username already in use" it probably means that your information was previously uploaded by the WC ARES Admins already.. This is not a problem. Here is what you do….

At the top of the screen you'll see "Already Have An Account?" and the words "Sign In". Click on the "Sign In".

The next page is the "Sign In" page. See the "Forgot Password?" Just click on it. The next page will display a place for your email address. Just enter your email address in the space provided and click on the SEND button.

In a few minutes you'll receive an email from ARES Connect with the instructions to reset your password. Just follow them and you'll be logged so you can start entering your information.

If you did not get the "username already in use" message you'll be at the creating a new account page. ARES Connect will step you through the info that it needs for its mission.